



## Attendance Policy School Specific Key Information

School	Eastfield Primary School
Telephone number	01482 351150
Email	<a href="mailto:admin.eastfield@hcat.org.uk">admin.eastfield@hcat.org.uk</a>
Headteacher	Mrs Karen Barkworth
Strategic School Attendance Lead	Mrs Rebecca Smith
School Attendance Officer	Mrs Katie Simpson
Designated Safeguarding Lead	Mrs Sarah Weston
Deputy Designated Safeguarding Lead	Mrs Rebecca Smith
School SENCo	Mrs Sarah Weston
Trust Attendance Lead	
Trust Safeguarding Lead	Suzanne Wilson Suzanne.wilson@hcat.org.uk

### School Hours

<b>Start of the school day.</b>	<b>8:45am</b>
<b>Registers close.</b>	<b>9:05am</b>
<b>End of the school day.</b>	<b>3:15pm</b>
<b>Registers close.</b>	<b>12:50 pm / 1:35pm</b>