

Dear parent/carers,

I hope that you and your family are well and that you have had some time over the holidays to relax as a family. We are looking forward to welcoming the pupils back to school shortly, on Monday 7th September.

I would like to take this time to remind parents of the arrangements for September, when we will be welcoming all pupils back to school. In recent press, there appears to be a large consensus amongst a range of health professionals, scientists, and education professionals around the importance of all children returning to school in September. Whilst many of you have continued to support your children with their education in an unprecedented way of teaching and learning at home, there is no doubt that the children will benefit greatly from coming together again as a school community. The school is committed to ensuring that all children commence their learning as quickly as possible, however careful consideration will be given to the social and emotional mental health and well-being of each pupil from the outset and this will be a priority in the first instance.

There may be some parents and pupils who will be apprehensive about returning to school in September. This is understandable and I am sure most fears will be alleviated once the children are back in school and familiar with the new routines. The school has implemented a set of measures that are designed to ensure the school is a safe environment and the health and safety of staff and pupils is carefully considered; a copy of the risk assessment can be found on the school's website. We will be spending much of the first week getting to know your child in their new classroom environment and building a new class community for the new academic year. Below, you will find some important information regarding the new arrangements for September.

Useful contacts

We welcome any questions and will do our best to address any of your concerns. The school office is open from 8:30am – 4:00pm Monday to Friday.

01482 351150 Enquiries@eastfield.hull.sch.uk Admin@eastfield.hull.sch.uk

Mrs Barkworth	Head of School
Mrs Havercroft	Assistant Head EYFS
Mrs Sibary	Assistant Head Key Stage 1
Mrs Wannan	Assistant Head Lower Key Stage 2
Mrs Fulford	Assistant Head Upper Key Stage 2
Mrs Weston	Assistant Head/ SENDCO/ Designated Safeguarding Lead
Mrs Carr/Mrs Smith	Emotional Wellbeing Team/ Deputy Safeguarding Leads

Opening

The planned training day(s) for staff has/have now been postponed in order to facilitate an earlier start to the school year. As a result, the autumn term start date will now be **Monday 7th September**.

The government is relaxing its shielding guidelines from 1 August. If your child is classed as clinically extremely vulnerable, and has previously been advised to shield, you can now allow them to return to school. For the school to follow the government guidance on safety we will be staggering our start, end and lunch times. The start and end times for each class are as follows:

EYFS and Key Stage 1 and The Rainbow Room

FKK1 8:45am-2:45pm	FES2 9:00am-3:00pm	FHP3 9:15am-3:15pm
1RL1 8:45am-2:45pm	1DS2 9:00am-3:00pm	1AW3 9:15am-3:15pm
2HS1 8:45am-2:45pm	2SP2 9:00am-3:00pm	2HL3 9:15am-3:15pm

The Rainbow Room 8:45am-2:45pm

Lunch time for the pupils in EYFS, Key Stage 1 and The Rainbow Room will be 11:45am – 12:30pm

Key Stage 2

3JC1 8:45am-2:45pm	3HA2 9:00am-3:00pm	3LF3 9:15am-3:15pm
4BW1 8:45am-2:45pm	4JH2 9:00am-3:00pm	4EO3 9:15am-3:15pm
5SW1 8:45am-2:45pm	5KD2 9:00am-3:00pm	5HM3 9:15am-3:15pm
6LA1 8:45am-2:45pm	6LT2 9:00am-3:00pm	6BE3 9:15am-3:15pm

Lunch time for the pupils in Key Stage 2 will be 12:30pm – 1:15pm

Risk Assessment

The school has compiled a comprehensive risk assessment for reopening to mitigate the risks of opening fully during the coronavirus pandemic. It covers various aspects of the school premises, cleaning, staffing, infection control and social distancing arrangements, mental health and wellbeing and contingency planning for the future. The risk assessment is available through our school website, paper copies are available on request.

All schools within the trust will follow the same protocol should a suspected or confirmed case of Covid become apparent. These procedures will be followed by all schools within the

trust and has been compiled following advice from the relevant health services, local authority and government guidance.

Attendance

In line with government advice we will be expecting all pupils to return to school on Monday 7th September, except for some Reception pupils who will have a staggered start. In September, school attendance will be recorded as normal. We understand that you may be concerned about your child returning to school at this time, but please be assured that the school will do its utmost to keep your child safe. The government has announced that penalties for nonattendance will resume, but the school will only implement these as a last resort.

If, at any time, your child cannot attend school due to the necessity to self-isolate, whether this is because they are ill themselves or have been in close contact with someone who is, please let the school know as soon as possible by telephoning the school and informing the school. You will not be penalised if your child cannot attend due to following clinical or public health advice to stay at home.

The school will continue to notify social workers where young people with a social worker do not attend school when they are expected to.

If your child does not attend when they are expected to and the school has not been notified, you will be contacted to find out why, in line with the school's safeguarding procedures. Please ensure that the school has your latest emergency contact details on record if these have changed.

The Curriculum

All schools within the academy trust have been supported with a series of "catch up" programmes designed by a team of Specialist Leaders of Education. These programmes will ensure that all pupils will have the opportunity to address any gaps in learning that may have been missed during the lockdown. Schools will be using these early in the Autumn term combined with the broad range of the national curriculum content linked to their year group.

The school will be suspending large gatherings in the hall such as assemblies and concerts for the foreseeable future. PE lessons will focus on "non-contact" activities and be delivered outside where possible.

The academy trust is currently developing an online learning platform which can be utilised should the school need to temporarily close the school for any year groups for short periods of time.

Bringing Items into School

To minimise the risk of potentially transmitting infections between households and the school, we ask that children do not bring non-essential items from home into school with

them – this includes footballs and other similar items. Children are able to take items from school, such as books, home with them to aid their education; items should be regularly cleaned. This equipment can be brought into school:

- Spectacles and spectacle cases
- Packed lunches
- Home reading books
- Clean PE kit
- Essential medication and medical equipment
- Coats and other essential outdoor wear.
- Mobile phones

Bringing your Child to School

Minimising contact with others

Access to the school grounds and buildings will continue to be severely restricted to anyone other than staff or children. Where possible, we intend to operate a no-contact system. You will bring your child to school at the agreed time and drop them off at the agreed drop off point where they will line up with their class. Where possible, only one adult should accompany a child or sibling groups. Parents will be asked to stand at a distance from the class and other parents and move on as soon as possible. Please refer to the site plan for information about where your child's class will line up and enter and exit the building. The site plan will also detail how the school will continue to operate a one-way system, where parents will move round the school site in a loop, before exiting.

Staggered arrival departure times and drop off points

We have staggered start and finish times for different classes to minimise and mitigate against the mixing of year groups. This should also support our wider community by spacing pedestrian travel slightly and supporting wider social distancing guidelines as much as possible.

Whilst we continue to value our partnership with parents, under the current circumstance's parents will only be allowed into school on an appointment basis in order to safeguard the community. The office will continue to be closed for face to face enquiries. Contact with schools may continue through email, telephone and appointments.

Uniform and Equipment

We ask that all children come to school each day in the appropriate school uniform. Children can bring a coat, their book bag, a PE kit (that can be left in their classroom), water bottle and any necessary medication such as an inhaler. We ask that all children refrain from bringing any unnecessary items to school.

The Breakfast Club

The breakfast club will be open initially to pupils whose parents are in the key worker category. This is to limit the number of children gathering in one place. Once at breakfast club, the children will be seated at tables in their classes and will have a set of resources for

their table. Places must be booked online and paid for in the normal way. Places for the first week of term should now have been booked and paid for and for subsequent weeks, booked and paid for by the Thursday of the week before.

Lunches

The school kitchen will be providing either a hot plated meal option or a cold packed lunch option each day. The meals will be brought to the classrooms where the pupils will eat their lunch. The exception to this is with the Reception pupils, who will eat their lunch in the hall with their class. Alternatively, pupils can bring a packed lunch from home to eat or go home for their lunch.

Staggered sittings

We will operate staggered lunches from September. Lunch for EYFS, key stage 1 and the Rainbow Room pupils will be 11:45am – 12:30pm. For pupils in key stage 2, lunch will be 12:30pm-1:15pm. Although the lunch time has been reduced to 45 minutes, pupils will still receive the same amount of teaching and learning time.

Menus

Hull Catering will be operating a hot and cold menu for the start of term. This will be a more limited menu at the start of term and we will review as we progress. Each class will have access to the same options. Teachers will ask for and record the child's lunch choice during morning registration. These will be grab and go based to increase speed of collection and distribution. Each day the school will offer:

- Grab and Go bag cold option – cheese, tuna, ham or turkey sandwich or wrap, dessert, fruit and drink
- Grab and Go bag hot option – meat or vegetarian based meal, dessert and drink

All menus will be a set price of £1.50 for key stage 2 pupils.

Cleaning and Hygiene

Good respiratory hygiene

We will continue to ask all pupils to clean their hands, on entry to the school and ask them to wash their hands at regular intervals throughout the day. Teachers will emphasise the need for good respiratory hygiene, at all times, using the 'Catch it, Bin it, Kill it' campaign.

Enhanced cleaning

There will be regular cleaning of the classrooms, frequently touched surfaces and equipment. Children will have their own class resources which will not be shared by any other classes. Where possible, children will be given their own equipment to use, such as a pen or pencil.

Remaining alert to symptoms

If a pupil shows symptoms, associated with coronavirus, parents will be contacted to collect them and they will be sent home to self-isolate in line with government guidance.

Procedure if a child becomes unwell on site

It is extremely important that we all remain vigilant with regard to preventing, identifying and minimising the spread of coronavirus. We ask, therefore, that you do not send your child to school if they have any of the following symptoms:

- A high temperature – this means they feel hot to touch on their chest or back
- A new, continuous cough – this means coughing a lot for more than an hour, or three or more coughing episodes in 24 hours (if they usually have a cough it may be worse than usual)
- A loss of, or change in their normal sense of smell or taste – this means they cannot smell or taste anything, or things smell or taste different to normal.

It is also important that you do not send your child to school if somebody in your household has tested positive for, or has symptoms of, coronavirus.

As a precaution, your child must not come into school for 14 days after coronavirus has been identified in your household, whether confirmed or unconfirmed.

May I remind you that it is imperative that you contact the school if any member of your family is displaying symptoms of Covid-19. We will then be able to give you further advice of the next steps to take. You can either telephone the school or contact us via email on Enquiries@eastfield.hull.sch.uk

If your child becomes unwell at school and shows symptoms of coronavirus, the school will take the following actions:

- Your child will be asked to self-isolate in school using a designated area.
- Your child will be supervised while waiting for collection, where required.
- You will be notified that your child must be picked up as soon as possible.
- You will be encouraged to have your child tested for coronavirus.
- You will be encouraged to engage with the NHS Test and Trace programme.
- Areas your child has used will be disinfected as soon as possible.

Access to testing

All pupils, and members of their households, will be able to access a test if they are displaying symptoms of coronavirus. If your child is displaying symptoms, we would strongly advise that you access a test. There is information about how you can access a test on the NHS website: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>.

If your child is sent home from school with symptoms and subsequently takes a test, you must inform the school of the results as soon as possible. If the test is negative, your child can return to school when they feel better. If the test is positive, your household will need to continue the self-isolation period. We encourage you to inform the school immediately of

test results. You may also need to engage with the NHS Test and Trace programme, meaning that you need to be ready and willing to:

- Book a test if your child or another member of your household displays symptoms.
- Provide details of anyone your child has been in close contact with if they were to test positive for coronavirus or are asked by NHS Test and Trace.
- Allow your child to self-isolate if they have been in close contact with someone who develops coronavirus symptoms or someone who tests positive.

Safeguarding

Our Child Protection and Safeguarding Policy was updated at the beginning of the lockdown period and an Addendum added to the website for a change in provision while the school was partially closed. This policy will continue to be updated in line with government guidance. A copy of this policy is available on the school website. We will need to know if your child has experienced any changes regarding their welfare, health and wellbeing that we need to be aware of as they return to school. We need to know this information so we can put the appropriate support in place for your family. If you need to report any changes, please contact the designated safeguarding lead (DSL) Mrs Weston, or Deputy Safeguarding Leads, Mrs Carr or Mrs Smith as soon as possible.

Extra-Curricular

Initially, we will not be offering any extra-curricular activities during the first term. This will be regularly reviewed in line with updated government guidance. If and when this is possible, it is likely that there will be a reduced number of pupils able to attend after school clubs. We will review this decision on a regular basis and any changes will be clearly communicated to you.

Educational Visits

No educational visits will take place during the Autumn Term.

Finally, I would like to thank all parents for their continued support and look forward to welcoming the children back to school to rebuild our Eastfield community.

Kind regards

Karen Barkworth

Head of School

Katie Beal

Executive Headteacher